

2019 Birthday Party General Information

PRICING

Total guest count (includes both children and adults)

Package Size	Non-Members	Members
Up to 20 guests	\$295	\$266
Up to 30 guests	\$395	\$356
Up to 40 guests	\$495	\$446
Up to 250 guests*	\$950	\$855

*Call for details about an after-hours, full Museum rental. Pricing starts at \$950, Members receive 10% discount.

HOURS

Birthday parties are available on Saturdays and Sundays starting at 10AM or 1:30PM. Weekday parties are available upon request (Thursdays and Fridays only).

The duration of the party is 2-hours. The party host receives an additional 30 minutes before and after the party for set-up and clean-up.

GUESTS

We require a minimum ratio of 1 adult per 5 children. (Ex: 2 adults for 10 children).

Maximum guest count for 2-hour parties is 40 people, and may not be exceeded. The birthday child(ren) are not included in the guest count.

REGISTRATION

Parties must be booked at least two weeks in advance.

1. Submit a Birthday Party Registration Form or register online.
2. Please allow 2-3 days for processing

Parties are booked on a first come, first served basis. We require a non-refundable \$50 deposit upon booking to hold the date.

PARTIES INCLUDE:

- Exclusive party space, indoors or outdoors
- Free General admission for your guest the entire day of the party
- Décor
- Your own party assistant throughout the party
- Special gift for the birthday child
- Your own reserved parking space
- 10% discount in the Give Shop for you and your guests (day of)
- 10% discount on memberships for you and your guests (day of)

OPTIONAL ADD-ONS

Add a guided activity led by one of our very own Museum Educators! Choose from one of four activities: Dino Discovery, Future Farmers, Arts & Crafts, or Little Chemists. (\$70, limit one per party)

Need to reserve another parking spot? Let us know 48 hours in advance, and we'll be sure to accommodate it. (\$25, limit one per party)

FREE MUSEUM ADMISSION

Feel free to enjoy the Museum after or even before the party! Your guests receive free admission to the Museum for the entire day. If your birthday is in the morning, feel free to stay all day – even after the party has ended. If your birthday is in the afternoon, have your guests stop by anytime beforehand to enjoy the Museum. (Please note that the party room will only be available during designated party times.)

DECORATIONS

We provide multicolored tablecloths for the tables, as well as additional party banners and decorations. However, you may bring additional decorations. We are unable to accommodate balloons, piñatas, confetti, or outside entertainment.

FOOD

You are responsible for providing your own food, including cake. Please note that the Museum is a **peanut-free facility**. For your safety, alcohol, plug-in appliances and chafing dishes are not allowed.

SAN DIEGO CHILDREN'S DISCOVERY MUSEUM

ROOM CLEAN-UP

The personal party assistant will assist with clean-up, however you are expected to leave the party area in the same condition as when you arrived. Trash cans and recycling bins are located inside the party area. You will have 30 minutes after the party to clean-up.

BEHAVIOR POLICY

Guests are expected to follow the Museum's behavior policy including supervision of children at all times.

HOST CHECK-IN / ROOM SET-UP

Host may check in 30 minutes prior to the party start time for set-up. Check in at the front desk. Staff and classroom will not be available if you arrive earlier. Please be respectful of your party time.

GUEST CHECK-IN

When guests arrive, they must check in with the front desk and wear a wrist band. Please encourage prompt guest arrival.

PARKING

One parking space will be reserved in the parking lot for the party host.

For guests, parking is first come, first served. If the parking lot and street parking is full, guests may use our overflow parking. Overflow parking is located just north of Grape Day Park on Woodward Ave on N. Escondido Blvd.

This parking lot can be accessed by heading north on Broadway and making your first left onto Woodward Ave. Parking lot will be on your left.

REMINDERS

Here is a list of suggested items to bring with you: Cake, snacks, beverages, cooler with ice, plates, napkins, utensils, cake knife and server, candles, matches or lighter, additional decorations.

BIRTHDAY PARTY AGREEMENT

Submit the **Birthday Party Agreement form** before the date of the party. By booking a birthday party, you are agreeing to the following:

- Birthday Parties are booked on a first come first served basis and must be done at least two weeks in advance. Confirmation will be sent via email.
- Birthday Parties must be paid in full no less than 7 days before party date.
- The Museum reserves the right to charge \$25.00 per every 15 minutes outside of the allotted party set-up or clean-up host times.
- If the Host arrives after the start of the party time, s/he will forfeit that portion of their party. The party time will still end at the scheduled time.
- Museum equipment and/or furnishings may not be removed from the facility. Damage to Museum property may result in billing the Host for replacement or repair of equipment, at the Museum's discretion.
- The Birthday Party Host is responsible for the conduct of their guests. Children must be chaperoned at all times. The Museum will not accept any liability for those children/guests not accompanied by a parent.
- Food and Beverages: No alcohol is permitted. Food and beverages must remain in the classroom. This is a peanut-free facility. No plug-in appliances or chafing dishes are allowed.
- No outside entertainment, such as magicians or clowns, is allowed.
- In the event of inclement weather, an outdoor party may have to be rescheduled to a later available date.

HOW TO CONTACT US:

If you have any questions after reading this document, please contact us at: birthdays@sdcdm.org or (760) 233-7755.