



Cake Cutting General Information

PRICING

- \$50/hour Outdoor Classroom
- \$75/hour Indoor Classroom

You will be charged for the duration of the use of the space. This includes any time for set-up, clean-up, or storage of your items.

GUESTS

Total Guest Count: 15

Guest count includes both children and adults.

Additional fee of \$50 will be charged on the day of the party if the maximum # of guests is exceeded.

We require a minimum ratio of 1 adult per 5 children. (Ex: 2 adults for 10 children).

Please keep in mind that we allow a maximum of 15 guests, which includes all children and adults in your party including the host family. The birthday child(ren) are not included in the guest count.

HOURS

Cake Cutting is available during Museum hours.

REGISTRATION

Parties must be booked at least two weeks in advance.

1. Submit a Registration Form or register online.
2. Submit the Space Rental Agreement via email or fax.

Confirmation will be sent via email.

PARTIES INCLUDE

- Reserved location for a specified time
- Tablecloths

DECORATIONS

We provide tablecloths for the tables.

We do not allow decorations, including signs, balloons, or confetti for Cake Cutting space rentals. Any decorations found will result in a clean-up fee of \$50.

If you are interested in hosting a birthday party, please view our other birthday party options.

FOOD

You are responsible for providing the cake, and any snacks, food, or beverages.

Alcohol is not allowed. No plug-in appliances or chafing dishes are allowed. We are unable to store your supplies.

Please note that we are a peanut-free facility.

ECO-FRIENDLY DISHWARE & UTENCILS RENTAL

For a modest fee of \$5, you may rent enamelware dishes, bowls, and mugs with matching utensils –forks, spoons, and knives. Avoid disposable party ware with this eco-friendly option. We will provide you with up to 15 sets of dishware and utensils and we'll do the dishes!

CLEAN-UP

Please leave the space in the same condition as when you arrived. Trash cans and recycling bins are located in the rental space.

BEHAVIOR POLICY

Guests are expected to follow the Museum's behavior policy including supervision of each child at all times.



HOST CHECK-IN / SET-UP

Host may not check in prior to the start of the rental time. Check in at the front desk.

Host will be given 15 wristbands for your group and an additional wristband for the birthday party child. Please make sure that all guests are wearing the wristband during the space rental time.

HOST SET-UP

Rental space will not be available if you arrive earlier than scheduled rental time. Please be respectful of your rental time.

PARKING

Parking is first come, first served. If the parking lot and street parking is full, guests may use our overflow parking. Overflow parking is located just north of Grape Day Park on Woodward Ave on N. Escondido Blvd.

This parking lot can be accessed by heading north on Broadway and making your first left onto Woodward Ave. Parking lot will be on your left.

REMINDERS

Here is a list of suggested items to bring with you: cake, snacks, beverages, cooler with ice, plates, napkins, utensils, cake knife and server, and candles, matches or lighter.

Please note that we do not allow peanuts, alcohol, decorations, or entertainment.

BIRTHDAY PARTY AGREEMENT

Submit the **Cake Cutting Space Rental Agreement** form before the date of the celebration. By booking a cake cutting, you are agreeing to the following:

Cake Cutting space rentals are booked on a first come first served basis and must be done at least two weeks in advance. Confirmation will be sent via email.

The Museum reserves the right to charge \$25.00 per every 15 minutes outside of the allotted rental times, including any time spent for set-up, clean-up, or storage of your items.

If the Host arrives after the start of the rental time, s/he will forfeit that portion of their party. The rental time will still end at the scheduled time.

Museum equipment and/or furnishings may not be removed from the classroom or premises. Damage to Museum property may result in billing the Host for replacement or repair of equipment, at the Museum's discretion.

The Host is responsible for the conduct of their guests. Children must be chaperoned at all times. The Museum will not accept any liability for those children/guests not accompanied by a parent.

Food and Beverages: No alcohol is permitted. Food and beverages must remain in the classroom. This is a peanut-free facility. No plug-in appliances or chafing dishes are allowed.

No outside entertainment, such as magicians or clowns, is allowed.

HOW TO CONTACT US:

If you have any questions after reading this document, please contact us at: birthdays@sdcdm.org or (760) 233-7755 ext. 1010.